



Sample Nanny Offer Letter

(Today's date)

Katelyn Benson
123 Alton Rd
Miami, FL 33140

Dear Ms. Benson:

It is my pleasure to extend this offer of employment to you for the Nanny position.

As we have discussed, and contingent upon the items described below, your employment will begin on Monday, December 12, 2021.

Your salary will be \$2,000.00 on a bi-weekly basis, which is \$52,000.00 annually.

The work you will perform will be for the residents of the property at 123 1st St, Miami Beach, FL 33139.

You will receive employee benefits of 2 weeks paid vacation, although your vacation will be prorated in 2021 based upon your hire date.

If you wish to accept this offer, please indicate your acceptance by signing and dating this letter and email a copy of the letter with the signed employment agreement to angie@gmail.com by December 15, 2021.

If you have any questions about this letter or the employment agreement, please let me know.

Sincerely,
Angie Knight

Signed and agreed:

Katelyn Benson

Date